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**NOONE  
CASEY**

**EIL  
GLOBAL**

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## Noone Casey – Company Secretarial Packages

### Bronze – Compliance Essentials

**Who it suits:** Small companies that just need to stay compliant.

- Annual return preparation & filing (Form B1 – CRO fee not included)
- Maintenance of statutory registers (shareholders, directors, etc.)
- Preparation of AGM documentation / written resolutions
- One shareholder/director change per year (Form B10/B73)
- Filing of company accounts with CRO (if applicable)
- General compliance reminders & deadline monitoring

**Price:** €2,000 + VAT per annum

### Silver – Compliance Plus

**Who it suits:** Growing companies that need more regular Co-Sec support.

Everything in **Bronze**, plus:

- Additional filings (up to 4 per year – e.g. director changes, share allotments, address changes)
- Preparation of minutes for up to 2 board meetings annually
- Registered email monitoring for CRO notices
- Company seal provision & advice on use
- 2 hours Co-Sec advice annually (e.g. share transfers, dividends, company law queries)

**Price:** €4,000 + VAT per annum

### Gold – Premium Company Secretarial & Registered Office

**Who it suits:** Companies that want a fully outsourced Co-Sec function.

Everything in **Silver**, plus:

- Use of Noone Casey as **Registered Office**
- Unlimited CRO filings (routine)
- Drafting of shareholder resolutions for dividends / capital maintenance
- Preparation of minutes for up to 4 board meetings annually
- Attendance at one board/AGM if required
- Priority turnaround for CRO filings
- 5 hours Co-Sec advice annually
- Annual review of statutory books & corporate structure

**Price:** €6,000 + VAT per annum

### Directors:

Anthony Casey FCA  
Roseann Heavey FCA  
Christine Cox FCA  
Brian Lyons ACA

**Chartered**   
**Accountants  
Ireland**